

Computer Resources

To prepare students for an increasingly computerized society, the District has made a substantial investment in computer technology for instructional purposes. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only. Parent or guardian signature on the Acknowledgement Form of the EISD Parent/Student Handbook affirms the use of these resources; violations of this agreement may result in withdrawal of privileges and other disciplinary action.

Students and their parents should be aware that e-mail using District computers is not private and may be monitored by District staff.

[For additional information, see policy CQ.]

Acceptable Use Policy for Internet, Intranet and Technology Resources

Internet, intranet and technology resource usage shall be consistent with school district policies. Users are prohibited from utilizing school district Internet, intranet or technology resources in a manner deemed "harmful to minors" (see CQ(Legal)) or for the following reasons:

1. To erase, rename, or make usable anyone else's computer files, programs, or disks.
2. To let others use their name, log-on, password, or files for any reason (except for authorized personnel).
3. To use or try to discover another user's password.
4. For non-instructional or any non-administrative purposes.
5. To use a computer for unlawful purposes such as illegal copying or installation of software.
6. To copy, change, or transfer any software or documentation provided by Elgin ISD staff without permission from Elgin ISD Administrator or the Elgin ISD Technology Coordinator.
7. To write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage or otherwise hinder the performance on any computer's memory, system or software.
8. To access, upload, download, or distribute pornographic, obscene, or sexually explicit material.
9. To transmit or receive obscene, abusive, or sexually explicit language via any form of electronic communications including electronic mail, chat rooms, news groups and web boards.
10. To violate copyright laws or otherwise use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from another computer.
11. To deliberately use the computer to annoy or harass others with language, images, or threats.
12. To vandalize or damage in any manner the property of another person or organization.
13. To tamper with technology resources or other associated equipment except as directed by the teacher or technology aide.
14. Unauthorized commercial use or financial gain.
15. To violate any local, state or federal statute.

Non compliance may result in suspension of access or termination of privileges and other disciplinary action consistent with District policies (see CQ(LOCAL)).

"Netiquette" on the LAN, MAN, WAN and the Internet

Users of the Elgin Independent School District network will abide by the rules of network etiquette (netiquette). Information rules of behavior have evolved (along with technology) for the use of and communication on the Internet, LAN's, MAN's and WAN's. Breaches in these rules may result in a *loss of Internet, Intranet and Technology Resource access privileges* in the Elgin School District. **Note:** Your e-mail is not private as long as it resides on a school computer or resource. The Network Administrator will utilize a software program, which will flag e-mail accounts of anyone on the Elgin Independent School District Network sending any type of obscene materials or comments as well as identifying anyone visiting an "obscene" site on the World Wide Web. Some filtering systems will be in place in an attempt to block out these sites.

Elgin Independent School District

Rules of the road (e-mail and the WWW):

1. Be polite. Do not become abusive in your messages to others. (In the absence of a facial expression, it is often difficult to know what someone means by a comment. Be extra kind in your communications on-line.)
2. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
3. Do not reveal your personal address or telephone numbers or that of other colleagues.
4. Note that electronic mail (e-mail) is not private. Messages relating to or in support of illegal activities may be reported to the authorities.
5. Do not place unlawful information on any network system or school district resource.
6. Keep paragraphs and messages short and to the point. Focus on one subject per message.
7. Capitalize words only to highlight an important point, heading. CAPITAL LETTERS implies shouting.

Denial of Electronic Publication

Dear Parents / Guardians,

Your student has an opportunity to access the Internet / Intranet using the Elgin Independent School District's electronic communication system. The Internet / Intranet is a connection between many computers that enables users to share many resources. Through the District's electronic communications system, your student will have access to hundreds of databases, libraries and computer services all over the world. During lessons, students will be accessing specific Internet sites pertaining to their research topics.

Please note that the Internet is an association of diverse communication and information networks. It is possible that your student may run across areas of adult content and some material you may find objectionable. While the District has taken responsible and reasonable steps to preclude access to such material and does not encourage such access, it is not possible to absolutely prevent such access.

With this educational opportunity also comes responsibility. Inappropriate system use as stated in the Acceptable Use Guidelines will result in the loss of the privilege to use the District's electronic communication system and the Internet.

Each year the District provides the opportunity for parent(s) / guardian(s) to restrict electronic publication of your student's photographs and schoolwork. (If students are identified, it will be by first name only.) If you do not want your students photograph or his / her work to be published on the Internet, please indicate below by checking the appropriate statement.

If you checked either of the statements below, this form MUST be returned to the school within ten (10) school days from receipt of this form. Failure to sign and return the Denial of Electronic Publication Form will be considered as permission for Elgin Independent School District to electronically display or publish the photograph or work of your child.

REQUEST FOR DENIAL OF ELECTRONIC PUBLICATION

.....
Student Name

.....
Grade Level

.....
Campus Name

.....
Student ID #

.....
Parent / Guardian Signature

.....
Date

I do **NOT** give permission to electronically display or publish a photograph of my student.

I do **NOT** give permission to electronically display or publish the work of my student.