

A portal ID number is required to create a Parent Portal Account.

(A student ID number is not the same as a portal ID number.)

Request a Portal ID Number at your child's campus.

How to create a NEW Parent Portal Account

1. Go to **Parent Portal** on the EISD web site
(<https://cats.elginisd.net/txConnect/Login.aspx>)
2. Under “**New txConnect User**”, click on “**here**” to create an account
3. Provide a **user name**, **password**, and **email address**
 - Click **next**
4. Choose a **hint question** and enter an **answer**
 - Click **next**
5. Enter a valid **portal ID number** (case sensitive) and a **date of birth**
 - Click **add**
 - Click **complete**
6. Use the tabs at the top of the site to access the information needed
 - Summary: Class schedule and current average for student
 - Attendance: Detailed attendance record for student
 - Grades: Detailed cycle and semester grades for student. Click on the grade for more info (assignments, due dates, grades).
 - Assignments: Search for assignments, due dates, and grades by course and/or cycle.
 - Discipline: Search for discipline by semester and/or cycle.
 - Assessments: Data is not available.
 - Immunizations: View immunization lists and dates or immunizations that are due.
 - Alerts: View alerts for students and/or subscribe to alerts. (Notice: an email will be generated for each alert you choose.)
 - My Account: Review and change your account settings.

How to add more students to an EXISTING Parent Portal Account

1. Login to **Parent Portal** on the EISD web site
2. Click on the “**My Account**” tab at the top
3. Click on “**Change**” (located next to “**Students**”)
4. Add the students by providing a **portal ID number** (case sensitive) and a **date of birth**
 - Click **add**
 - Click **save**
5. Use the tabs at the top of the site to access the information needed
 - Summary: Class schedule and current average for student
 - Attendance: Detailed attendance record for student
 - Grades: Detailed cycle and semester grades for student. Click on the grade for more info (assignments, due dates, grades).
 - Assignments: Search for assignments, due dates, and grades by course and/or cycle.
 - Discipline: Search for discipline by semester and/or cycle.
 - Assessments: Data is not available.
 - Immunizations: View immunization lists and dates or immunizations that are due.
 - Alerts: View alerts for students and/or subscribe to alerts. (Notice: an email will be generated for each alert you choose.)
 - My Account: Review and change your account settings.

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www.elginisd.net >> Parents >> Parent Portal