



Elgin Elementary School

Parent & Family Engagement Policy

- I. **Definition:** Elgin Elementary School agrees to be governed by the following statutory definition of parental engagement, and will carry out programs, activities and procedures in accordance with this definition:
 - A. Parental engagement means the participation of parents in regular and meaningful communication involving student academic learning and other school activities, including ensuring—
 - B. parents play an integral role in assisting their child's learning; parents are encouraged to be actively involved in their child's education at school;
 - C. that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
 - D. the carrying out of other activities, such as those described in section 1116 of ESSA.

- II. **General Expectations:** Elgin Elementary School agrees to implement the following statutory requirements:
 - A. Elgin Elementary School will jointly develop with parents and distribute to parents of participating children a Parent & Family Engagement Policy on which the school and parents agree.
 - B. Elgin Elementary School will notify parents about the Parent & Family Engagement Policy and activities in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in both English and Spanish, and other languages as needed.
 - C. Elgin Elementary School will make the Parent & Family Engagement Policy available to the local community in the Campus office.
 - D. Elgin Elementary School will annually update the Parent & Family Engagement Policy to meet the changing needs of parents and the school.
 - E. Elgin Elementary School will adopt the *Student/Parent/School Compact* to address the importance of communication between teachers and parents. The Student/Parent/School Compact will be discussed, as it relates to the individual child's achievement, at Parent-Teacher conferences, convened at least annually and at parent/teacher request.
 - F. Elgin Elementary School will provide timely information about the campus Parent and Family Engagement activities and programs.

- III. **Policy Components:** Elgin Elementary School will convene an annual meeting, on 2 different days and times, to which all parents shall be invited and encouraged to attend to inform parents of the following:



Elgin Elementary School

Parent & Family Engagement Policy

- A. That Elgin Elementary School participates in Title I and is a Schoolwide Title I Campus
- B. The requirements of Title I
- C. The rights of parents to be involved, to formulate suggestions, and to participate in decisions relating to the education of their children
- D. Parents will be notified about meetings through school memos sent home, newsletters, and the campus web page.

Elgin Elementary School will involve parents in the joint development of its Parent & Family Engagement Policy and the planning, review, and improvement of programs in an organized, ongoing, and timely manner through the annual Title 1 meeting and other meetings as needed.

Elgin Elementary School will take the following actions to distribute to parents of participating children and the local community the Parent & Family Engagement Policy:

The Campus Parent & Family Engagement Policy will be distributed to parents at the Title I parent meeting, posted on the Campus website, and available at the Campus office.

Since Elgin Elementary is a Schoolwide Title I Campus, parents of all students will receive the policy.

Elgin Elementary School will annually update its Parent and Family Engagement Policy to meet the changing needs of parents and the school through the annual Title 1 meeting, other meetings as needed, staff meetings, and a survey to parents and staff.

Elgin Elementary School will hold a flexible number of meetings at varying times, such as meetings in the morning or evening, and may provide reasonable support for parent engagement activities such as transportation, child care, and/or home visits, paid for with Title I funding as long as these services relate to parental engagement. Elgin Elementary School will also, to the extent feasible and appropriate, coordinate and integrate activities with other federal and state programs.

Elgin Elementary School will provide parents of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

Elgin Elementary School will provide parents with the information needed to understand and access student portals, gradebooks, and standardized testing results in order to monitor student progress and work with



Elgin Elementary School

Parent & Family Engagement Policy

educators to improve achievement. Parents will be informed of Reach the E as an option to submit comments. Any parent comments submitted which indicate the Campus Improvement Plan is not satisfactory will be submitted with the Campus Improvement Plan to the district. A monthly newsletter will be provided to each parent, informing them of campus events and engagement opportunities.

Elgin Elementary School will provide materials and training such as literacy training, using technology, Latino Literacy, Love & Logic, extended library hours, and parent workshops to help parents work with their children to improve their children's academic achievement and to foster parental involvement.

Elgin Elementary School will provide annual training early each school year, with the assistance of the district, to educate its teachers, specialized instructional support personnel, principals, other school leaders, and staff, with the assistance of parents, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.

Reviewed by Faculty, Staff, and Parents _____

Adopted _____



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